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# मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 11]

भोपाल, शुक्रवार, दिनांक 14 मार्च 2025—फाल्गुन 23, शक 1946

## भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

## भाग ४ (क)—कुछ नहीं

## भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 28 फरवरी 2025

क्र. आर-97-सीसी-2023-अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29 (1) के अनुक्रम में, स्कोप ग्लोबल स्किल्स विश्वविद्यालय, भोपाल के पश्चातवर्ती अध्यादेश क्रमांक 44 से 58 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्रमांक 44 से 58 तक

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

**SCOPE GLOBAL SKILLS UNIVERSITY, BHOPAL (MADHYA  
PRADESH)**

**ORDINANCE NO. 44**

**FOUR YEARS (EIGHT SEMESTERS) UNDER GRADUATE**

**DEGREE PROGRAMS**

**BACHELOR OF FINE ARTS / PERFORMING ARTS (BFA / BPA)**

1. **Title of the Degree** : Bachelor of Fine Arts/ Performing Arts
2. **Name of Faculty** : Faculty of Humanities and Liberal Arts
3. **Duration of the Course** : Four years (Eight semesters)
4. **Eligibility for Admission:**
  - 4.1 Candidate who have passed duly recognized following examination: -
    - 4.1.1 Final examination of the 10 + 2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any -recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination London/ Cambridge / Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC or concerned Regulatory Body, if Applicable.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

## **5. Eligibility for Admission to NRI/other privileged Candidates: -**

- 5.1 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

## **6. Admission Procedure:**

- 6.1 The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of

various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the University taking care the directives/ guidelines of UGC or concerned Regulatory Bodies (if applicable) from time to time.

**7. Branch / Specialization Distribution:**

- 7.1 Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counselling / personal interview.

**8. Intake:**

- 8.1 The Intake for each of these courses shall be decided by the University from time to time, duly approved by the regulatory body.

**9. Academic cycle/year:**

- 9.1 There will be one/ two academic cycle for these courses every year like Summer (July) & Winter (January) as decided by the University.

**10. Course Structure:**

- 10.1 Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**11. Medium of Instruction and Examination:**

- 11.1 The medium of instruction and examination shall be English and Hindi.

**12. Examination:**

- 12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

12.2 The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**13. Eligibility for Degree:** Eligibility for Award of the Bachelor of Fine Arts / Performing Arts

13.1 A student shall be declared to be eligible for award of the degree if he/she has:

13.1.1 Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshop Presentations, and Group Discussion. Field Work, Industrial & Business Organization Professional Exposure & Training Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

13.1.2 successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time. where ever applicable;

13.1.3 earned the specified credits in all the categories of subjects if applicable;

13.1.4 secured a minimum CGPA or Percentage in aggregate and division decided by the University taking care the directives/ guidelines of UGC or concerned Regulatory Bodies.

13.1.5 no dues to the University, Hostels, Libraries. NCC /NSS etc; and

13.1.6 no disciplinary action is pending against him/her.

**14. Attendance Requirement:**

14.1 A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

## 15. Minimum Duration of Completion of Course:

- 15.1 A candidate has to complete the entire course of Bachelor in Fine Arts/ Performing Arts, Degree ordinarily within a maximum period of Eight year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

## 16. General Instruction:

- 16.1 The admission to the Bachelor of Fine Arts/Performing Arts, Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/ Concerned Regulatory Body or any other competent Authority of the Govt. of India/State Government/ University as amended from time to time.
- 16.2 The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ Concerned Regulatory Body or any other competent Authority of the Govt. of India/ State Government/ University as amended from time to time.
- 16.3 For matters not covered in this specific ordinance, General rules and regulations of Scope Global Skills University Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of Scope Global Skills University Bhopal shall be competent to take any decision which shall be final.
17. The Degree of Bachelor of Fine Arts/Performing Arts in the Faculty of Humanities and Liberal Arts shall include the subjects of various branches/specializations/discipline/areas of Fine Arts, Performing Arts, Designing etc. Like: Applied Arts, Painting, Sculpture, Print Making, Craft Technology, Commercial Arts, Fashion Design, Fashion Designing, Fashion & Apparel Design, Costume, Designing, Ornaments & Jewelry Designing, Footwear Designing, Apparel Design, Music (Vocal and/or Instrumental), Dance (Indian Classical Dance &/or other Dance form), Drama etc. and various other aspects of Fine Arts, Performing Arts, Fashion & Design, Animation & Visual Effects etc.

The list of various Branches/specializations of Bachelor of Fine Arts/Performing Arts course shall include the current courses/programme as well as proposed



in future. However, all the Bachelor of Fine Arts / Performing Arts programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above course shall nm on all possible modes of imparting education including the use of latest innovative technologies like; on-line, e-learning, face to face, through webinar etc.

18. These programmes are offered by the Faculty of Humanities and Liberal Arts, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. This Ordinance shall be applicable to Bachelor of Fine Arts/Performing Arts Four Years Bachelor Degree Courses / Programme in Faculty of Fine Arts and Performing Arts except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

**ORDINANCE No.45****TWO YEARS (FOUR SEMESTER)****MASTER OF FINE ARTS (MFA).**

1. **Title of the Degree** : Master of Fine Arts (MFA)
2. **Name of Faculty** : Faculty of Humanities and Liberal Arts
3. **Duration of the Course** : Four Semesters / Two Years
4. **Eligibility for Admission** :

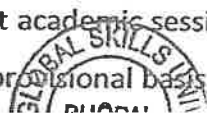
4.1 Every applicant for admission to the First Semester / Year of MFA shall possess following educational qualification:

4.1.1 Candidate should be a graduate in Fine Arts or equivalent with atleast 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University.

Or

The candidate should possess professional Degree in the field like Applied Arts, Painting, Sculpture, PrintMaking, Ceramic Designing, Textile Designing, Plastic Designing, Craft Technology, Visual CommunicationDesign, Multimedia, CommercialArts etc. with at least 50% (45% for reserved categories) marks in aggregate orequivalent grade fromany Indian University or foreign University or Institute recognized by the University as equivalent.

**Note:** However, candidate who is appearing or has appeared for final year / semester of any degree/qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the





condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

### **5. Eligibility for Admission to NRI/other privileged Candidates:**

- 5.1 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

### **6. Admission Procedure:**

- 6.1 The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other professional Bodies/ Organizations or any other mode as decided by the University taking care the directives/guidelines of UGC or concerned Regulatory Bodies (if applicable) from time to time.

### **7. Specialization Distribution:**

- 7.1 Admission to a particular stream/ specialization of MFA Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

### **8. Intake:**

- 8.1 The Intake and Fees for each of these courses shall be decided by the University from time to time.

### **9. Academic cycle/ year:**

- 9.1 There will be one/two academic cycle for these courses every year like Summer (July) & Winter (January) as decided by the University.

## **10. Course Structure:**

- 10.1 The Course structure MFA shall be as per there commendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

## **11. Medium of Instruction:**

- 11.1 The medium of instruction and examination shall be English and Examination and/or Hindi.

## **12. Examination:**

- 12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council,
- 12.2 The studies and examination of this course shall be on the basis of either marks/ marks-cum-a-edit/ credit system as recommended by the concerned Board of Studies from time to time.

## **13. Eligibility for Degree: Eligibility for Award of the MFA Degree**

- 13.1 A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:
- 13.1.1 Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.
- 13.1.2 successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

13.1.3 earned the specified credits in all the categories of subjects if applicable;

13.1.4 secured a minimum CGPA or Percentage in aggregate and division decided by the University taking care the directives/ guidelines of UGC or concerned Regulatory Bodies.

13.1.5 no dues to the University, Hostels, Libraries, NCC/NSS etc; and

13.1.6 No disciplinary action is pending against him/her.

#### **14. Attendance Requirement:**

14.1 A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible with in applicable regulations.

#### **15. Maximum Duration of Completion of Course:**

15.1 A candidate has to complete the entire course of MFA Degree ordinarily with in a maximum period off our years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

#### **16. General Instruction:**

- i.) The admission to all kinds & modes of. MFA Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ Concerned Regulatory Body or any other competent Authority of the Govt of India/ State Government/ University as amended from time to time.
- ii.) The relaxation ineligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ Concerned Regulatory Body or any other competent Authority of the Govt of India/ State Government/ University as amended from time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of Scope Global Skills University Bhopal, regarding specific courses shall be

applicable. In other matters Board of Management of Scope Global Skills University Bhopal shall be competent to take any decision which' shall be final.

17. The various specializations in the MFA programmes in the Faculty of Fine Arts and Design shall include Applied Arts, Painting, Sculpture, Print Making, Ceramics Designing, Textile Designing, Plastic Designing, Craft Technology, Visual Communication Design, Multimedia, Commercial Arts etc.

The list of various specializations of "MFA" courses shall include the current courses/programme as well as proposed in future. However, all MFA programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like; on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Fine Arts and Performing Arts and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. This Ordinance shall be applicable to all MFA and other Post Graduates Degree in Fine Arts and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

**ORDINANCE No. 46****ORDINANCE FOR TWO YEARS (FOUR SEMESTER)****UNDER GRADUATE DEGREE COURSES,****BACHELOR OF EDUCATION (B.Ed.)****1. Course & Faculty**

- 1.1 This ordinance shall be applicable to Two years (Four Semesters) Under Graduate degree courses except those for which the university has separate ordinances. These courses shall be run on semester system.
- 1.2 At present the Degree Under this Ordinance Are Bachelor of Education (B.Ed.) in two years.
- 1.3 These programmes are offered by concerned faculty approved by the Board of studies and Academic Council.
- 1.4 More degree programmes can be offered under this ordinance on the recommendations of the Board of studies.
- 1.5 The ordinance shall be applicable to the Schools of this University.

**2. DURATION**

- 2.1 The duration of these courses of study shall extend over Four Semesters.

**3. INTAKE & FEES**

- 3.1 The intake for each of these Programs shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body NCTE.
- 3.2 Fees of these Programs will be decided by the Board of Management subject to the approval of regulatory Commission.

**4. ACADEMIC YEAR**

- 4.1 There will be one academic cycles every year, from July to June.

**5. ELIGIBILITY**

- 5.1 Candidate seeking admission to this course must have passed the graduation course as specified below from any recognized University or an equivalent body.
- 5.2 B.Ed. – As per NCTE norms.
- 5.3 Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree within 15 days of admission. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.
- 5.4 Reservation for SC/ST/OBC as per Govt. Norms.

**6. ADMISSION PROCEDURE**

Admission under this course will be made as follows:

- 6.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- 6.2 List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- 6.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/school/college certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a



month of the due date of admission, failing which the provisional admission shall be cancelled.

6.4 If a candidate admitted provisionally under(c) above could not obtain the marks to fulfill. The requirements & criteria of the admission the provisional admission granted to him will be cancelled.

6.5 The application from may be rejected due to any of the following reasons:

6.5.1 The candidate does not fulfill the eligibility conditions

6.5.2 The prescribed fees are not enclosed.

6.5.3 The application from is not signed by the candidate and his/her parent guardian, wherever required.

6.5.4 Supporting documents for admission are not enclosed.

6.6 Enrollment/registration number will be assigned to the student by the university after verification & submission of all the necessary documents/fees.

6.7 Admission rules as framed by the university shall be applicable for all admissions from time to time.

## 7. COURSE STRUCTURE

This under graduate course in semester system shall consist of:

7.1 Such courses (papers) as prescribed by the University

7.2 Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and

7.3 Such scheme of examination as prescribed, by the University from time to time.

7.4 The course curriculum of each course shall be recommended by the concerned Board of Studies/faculty approved by the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies/faculty may change

number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

7.5 There will not be more than six courses (Subjects) per Semester.

7.6 The Project Viva will be of 200 marks and External Examiner will be present in the Viva.

## **8. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS**

8.1 The medium of instructions and examinations shall be either Hindi or English.

## **9. EXAMINATION SCHEME AND ELIGIBILITY TO APPEAR IN END SEMESTER EXAMINATION**

9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

9.1.1 Attended at least 75% of lectures / practical delivered.

9.1.2 Paid all the fees due

9.1.3 Obtained 'No Dues' certificate from the concerned School.

9.1.4 Submitted the job internship certificate / Project Report, as notified by the Director/head/principal.

9.1.5 Received in-plant training as prescribed by the Director/Head/Principal.

Clause (i) above shall not be applicable to private candidates.

9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the university.

9.3 50% marks of each paper will be earmarked of internal assessment (for each year, there will be at least two midterm examinations).

9.4 Main examination will carry 50% marks.



- 9.5 For passing the examination; the candidate that be required to secure at least 'D' Grade in university examination separately in the term-end theory, practical and internal assessment in each of the prescribed paper in the subject, practical is also to be cleared separately.
- 9.6 There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 'B' Grade.

#### **10. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE**

- 10.1 There shall be no supplementary or second examination in between the semester exam.
- 10.2 There will be one semester end University Examination at the end of each Semester.
- 10.3 A candidate may provisionally continue his/her studies in higher semester after the examinations of the semester he/she appeared is over.
- 10.4 If a candidate fails in not more than two paper in any one semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one paper of the semester examination.
- 10.5 There will be a full examination at the end of each Semester consisting theory and practical. The duration of examination period normally should not exceed 25 working days.
- 10.6 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.
- 10.7 Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, hi result will be withheld. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation mark sheet for each

semester will be issued separately and a composite mark sheet will be issued in the Second semester once the candidate clears all the papers.

## **11. AWARD OF CREDITS/GRADES AND EXAM SCHEME**

- 11.1 Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies/faculties and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- 11.2 The distribution of weightage/marks for each component shall be recommended by the respective Board of Studies/faculties and approved by Academic Council.
- 11.3 A student shall be continuously evaluated for his/her academic performance in a subject through tutorial work, practical, home assignment, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by respective Board of Studies/faculties and approved by Academic Council.
- 11.4 For the award of degree and promotion to higher semester minimum **Cumulative Grade Point Average (CGPA)** required is 5.0.
- 11.5 To pass a particular subject of the course the minimum required grade is D. However, the candidate should also separately score minimum of grade D in end semester examinations of theory and practical parts separately of the subject. For practical examinations one external examiner from outside the institute shall always be there.
- 11.6 If a candidate has passed all the subjects of an applicable year but has failed to score a minimum **CGPA of 5.0** as per requirement, such a candidate shall be permitted to improve requisite grade point by reappearing in **maximum of three theory/practical subjects**, in the ensuing examination (theory and practical of a subject shall be treated as separate subjects.)
- 11.7 Other than the provision of clause 11.6 above, a candidate shall not be

permitted to reappear in that examination, for improvement of division/Grade or for any other purpose.

#### 11.8 Theory Block

(i)	Major Theory Exam	-	50%
(ii)	Minor Theory Exam	-	20%
(iii)	Attendance, Aptitude & Discipline	-	15%
(iv)	Class Tests / Assignments / Quizes	-	15%
<b>Total</b>		-	<b>100%</b>

#### 11.9 Practical Block

(i)	Lab work and performance, quizzes, assignments and attendance	-	50%
(ii)	End- semester examination	-	50%
<b>Total</b>		-	<b>100%</b>

Practical training, and project work shall be treated as practical subjects.

11.10 In each semester, there will normally be one mid semester test and 4 class tests. Only in emergent cases number of tests could be reduced to two with approval of the Vice Chancellor.

11.11 The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test, end semester exam and regularity.

11.12 Credit earned in particular course will be Credits earned = Grade point X Total Credits assigned to particular course

## 12. CONDONATION OF DEFICIENCY

12.1 Deficiency up to five marks can be condoned to the best of the advantage

of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks) in each semester.

- 12.2 One grace mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on behalf of the Vice-Chancellor.

### 13. AWARD OF DIVISION

- 13.1 Division shall be awarded only after the final semester and final semester examination based on integrated performance of the candidate for all the four years as per followings details.

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division
$\text{CGPA} < 5.0$	Fail

### 14. Conversion from Grade to percentage marks

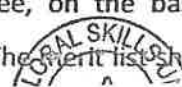
- 14.1 The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{\text{CGPA}_{\text{Obtained}} \times 100}{10}$$

10

### 15. MERIT LISTS

- 15.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each branch from amongst the candidates who have passed in one attempt.
- 15.2 Final merit list shall be declared by the University only after the main examination of final semester for each degree, on the basis of the integrated performance of both the semester. The merit list shall include



the first ten candidates securing at least First Division and passing all semesters in single attempts.

**16. MAXIMUM DURATION OF COMPLETION OF COURSE**

- 16.1 A candidate has to complete the entire course of under graduate degree within a maximum period of four years from the session of first admission in B.Ed.

**17. EXAMINATION CENTERS**

- 17.1 University examination centers will be notified by the university.

**18. GENERAL**

- 18.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 18.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 18.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal.
- 18.4 The provisions in this ordinance will change automatically as per regulatory authority NCTE recommendations in future.
- 18.5 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 18.6 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 18.7 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 18.8 The programmes which are linked with skills specialization, suggestive list of skill specializations is mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

**ORDINANCE NO. 47**  
**THREE YEAR (PART TIME)**  
**UNDER GRADUATE DEGREE PROGRAM IN EDUCATION (B.Ed.)**

**1. Course & Faculty**

1.1 This ordinance shall be applicable to all three years and under Graduate degree courses except those for which the university has separate ordinances. These courses shall be run on yearly system.

1.1.1 At present the Degree Under this Ordinance is Bachelor of Education (Part Time) three years' program (B.Ed.)

1.1.2 This program is offered by concerned faculty approved by the Board of studies/faculty and Academic Council.

1.1.3 More degree programs can be offered under this ordinance on the recommendations of the Board of studies/faculty.

1.2 The ordinance shall be applicable to the School of this University.

**2. Duration**

2.1 The duration of these courses of study shall be of three years.

2.2 A candidate has to complete the entire course of under graduate degree within a maximum period of five years from the session of first admission of the programme.

**3. Intake & Fees**

3.1 The intake for each of these Programs shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body commission.

- 3.2 Fees of these Programs will be decided by the Board of Management subject to the approval of regulatory body, if any.

#### **4. Academic Year**

- 4.1 There will be one academic cycles every year, from July to June.

#### **5. Eligibility**

- 5.1 Candidate seeking admission to these courses must have passed the graduation program as specified below from any recognized University or an equivalent body.

- 5.1.1 (a) B.Ed. (Part Time) - passed graduate examination with atleast 50% marks in any subject from any recognized University or equivalent or in the postgraduate degree in Science/Humanities/ Social Science or Bachelor degree in Engineering or Technology with background / specialization in Science and Mathematics with 50% marks or any other qualification equivalent there to are eligible for admission.

- (b) The reservation and relaxation for SC/ST/OBC/PWD shall be as per rules of the State Government.

- 5.2 Candidates appearing for their final year of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree within 15 days of admission. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

#### **6. Admission Procedure**

Admission under this course will be made as follows:

- 6.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.

- 6.2 List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- 6.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/school/college certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- 6.4 If a candidate admitted provisionally under(c) above could not obtain the marks to fulfill the requirements & criteria of the admission, the provisional admission granted to him will be cancelled.
- 6.5 The application form may be rejected due to any of the following reasons:
  - 6.5.1 The candidate does not fulfill the eligibility conditions
  - 6.5.2 The prescribed fees are not enclosed.
  - 6.5.3 The application form is not signed by the candidate and his/her parent/guardian, wherever required.
  - 6.5.4 Supporting documents for admission are not enclosed.
- 6.6 Enrollment/registration number will be assigned to the student by the university after verification submission of all the necessary documents/fees.
- 6.7 Admission rules as framed by the university shall be applicable for all admissions from time to time.



## 7. Course Structure

- 7.1 This under graduate course in yearly system shall consist of:
- 7.1.1 Such courses (papers) as prescribed by the University
  - 7.1.2 Such job internship, lab work, practical, in field training, projects etc. as may be prescribed by the University and
  - 7.1.3 Such scheme of examination as prescribed, by the University from time to time.
- 7.2 The course curriculum of each course shall be recommended by the concerned Board of Studies/faculty approved by the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies/faculty may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

## 8. Medium of Instructions and Examinations

- 8.1 The medium of instructions and examinations shall be either Hindi or English. Examination Scheme

## 9. Examination

- 9.1 No candidate shall be allowed to take the term-end Yearly Examination unless one has:
- 9.1.1 Attended at least 80% of lectures / practical delivered and 90% for school internship.
  - 9.1.2 Paid all the fees due
  - 9.1.3 Obtained 'No Dues' certificate from the concerned School.
  - 9.1.4 Submitted the job internship certificate / Project Report, as notified in syllabus.
  - 9.1.5 Received in field / Practical Training as prescribed by the University.

Clause (9.1) above shall not be applicable to the Private / ~~Ex~~ candidates.

9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the university.

9.2.1 50%marks of each paper will be earmarked for internal assessment (for each year, there will be at least two midterm examinations).

9.2.2 Main examination will carry 50% marks.

9.2.3 For passing the examination; the candidate that be required to secure at least 'C' Grade in university examination separately in the term-end theory, practical and internal assessment in each of the prescribed paper in the subject and practicals are also to be cleared separately.

9.2.4 There will be an external examiner to evaluate, the project report. The minimum passing marks for project work will be 'B' Grade.

## 10. Promotion to Next Year & Failed Candidate

10.1 There will be one term end University Examination at the end of each Year.

10.2 There shall be a supplementary or second examination in between the yearly exams.

10.3 A candidate may provisionally continue his/her studies in higher year after the A candidate may provisionally continue his/her studies examinations of the year he/she appeared is over.

10.4 If a candidate fails in not more than two papers in any one-year examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next year. Candidate shall be eligible to carry the backlog of two paper of the yearly examination.

- 10.5 There will be a full examination at the end of each Year consisting theory and practical. The duration of examination period normally should not exceed 25 working days.
- 10.6 Provided further, that if a candidate fails in more than two papers in any year examination, he/she may be allowed to appear as an ex-student in the next examination of the same year.
- 10.7 Provided further, that if a candidate fails in some papers of earlier year and clears the final year, his result will be withheld. A candidate will be awarded degree only in the year when he/she clears the papers of earlier year. In such situation mark sheet for each year will be issued separately and a composite mark sheet will be issued in the Third year once the candidate clears all the papers.

## **11. Award of Marks/Grades**

- 11.1 The award of marks/grades and passing standard will be recommended by Board of Studies and faculty under Dean of the faculty and approved by academic council in accordance with regulations/directives of UGC or NCTE.

## **12. Condonation of Deficiency**

- 12.1 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects, theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks in each year.
- 12.1.1 One grace mark will be given to the candidate who is Failing/ Missing Distinction/ Missing first division by one mark, on behalf of the Vice Chancellor.

### **13. Award of Division**

- 13.1 Division shall be awarded only after the final semester examination based on integrated performance of the candidate for all the semesters of the program.
- 13.2 The division will be awarded as per the Examination Scheme as recommended by Board of Studies and faculty and approved by academic council as per the directive/regulations of UGC or NCTE from time to time.

### **14. Merit Lists**

- 14.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.
- 14.2 Final merit list shall be declared by the University only after the main examination of final year for degree, on the basis of the integrated performance. The merit list shall include the first ten candidates securing at least First Division and passing all years in single attempts.

### **15. Examination Centers**

- 15.1 University examination centers will be notified by the university.

### **16. General**

- 16.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 16.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 16.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal Madhya Pradesh.

- 16.4 The decision whether to award Grades or numbers shall rest with the BoM of the University.
- 16.5 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 16.6 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 16.7 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 16.8 The programmes which are linked with skills specialization, suggestive list of skill specializations are mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

**ORDINANCE NO. 48****FOUR-YEAR INTEGRATED TEACHER EDUCATION PROGRAMME  
(ITEP)**

1. Title of the Degree : Four-year Integrated Teacher Education Programme (ITEP)
2. Name of Faculty : Faculty of Education
3. Course Name : Integrated Teacher Education Programme (ITEP)
4. Duration of the Course : 4 years (8 semesters)
5. Eligibility for Admission:

**For Degree (1st year) (Regular):**

Candidates who have passed duly recognized following examination:

- ii. Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
- Or**
- iii. 10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.
  - iv. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

**7. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

**9. Academic cycle / year:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**10. Course Structure:**

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**11. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 5 shall be applicable in the current ordinance.

**12. Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial

training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.

- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. No dues to the University, Hostels, Libraries, NC etc. and;
- v. No disciplinary action is pending against him/her.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**14. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

**15. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of SCOPE GLOBAL SKILLS University, regarding specific courses shall be applicable. In other matters Board of Management of SCOPE GLOBAL SKILLS University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of SCOPE GLOBAL SKILLS University, bhopal.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



**ORDINANCE NO. 49****TWO YEARS (FOUR SEMESTERS) POST GRADUATE****DEGREE PROGRAMS****MASTERS OF EDUCATION (M.ED.)****NCRF LEVEL – 6.5 AND 7**

1. The provisions of this Ordinance shall apply to the two-year/four-semester Master's degree Masters of Education (M.Ed.).
2. The Ordinance shall be applicable to all such programmes being run by the University in its School of Studies (SoS) and constituent units for their students. More programmes can be offered under this ordinance on the recommendation of Board of Studies.
3. Students who have successfully completed Graduation from any recognized University or an equivalent examination will be eligible for admission to these Post graduate programmes.
4. The admission shall be made on merit calculated on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the government from time to time.
5. Student enrolment in a programme/course shall be restricted to the seats allotted by the University.
6. The in-take capacity shall be determined in advance by the university in accordance with the guidelines/norms in this regard issued by the State Government/UGC /MPPURC and other statutory bodies concerned so that the same could be suitably incorporated in the admission guidelines for the information of all concerned and uploaded on the institutional ~~website~~.

7. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the **second year** of a first-degree programme, if the student has successfully completed the first year of the same programme in any institution and wants to re-enter into the programme after a break in studies.
8. To enable multiple entry and exit points in the academic programmes as per UGC guidelines for certification of academic qualifications and categorized in terms of certificate, diploma and degree which are organized in a series of academic levels in ascending order from level 5 to level 10. Each level of academic qualification has certain credit requirement and these are presented below (Table 1):

**Table 1: Certification of Qualification and Credit Requirement**

Levels	Qualification	Credit Requirement
Level 4.5	Undergraduate Certificate (1 Year or 2 Semesters)	36 – 40
Level 5	Undergraduate Diploma (2 Years or 4 Semesters)	72 – 80
Level 5.5	Bachelor's Degree (3 Years or 6 Semesters)	108 – 120
Level 6	Bachelor's Degree with Honours/Research (4 Years or 8 Semesters)	144 – 160
Level 6.5	Post-Graduate Diploma (For those who exit after completion of 1 Year or 2 Semesters of 2-Year Master's degree programme)	36–40
	Master's Degree (2 Years or 4 Semesters	
Level 7	after a 3-Year Bachelor's degree)	72 – 80

## 9. Description of Courses

The two year post graduate programme shall comprise courses under following subjects/Categories:

### i) **Disciplinary/Major Skill**

Disciplinary Major Skill (DMS) are the core courses which require in-depth knowledge in the subject and these are offered/floated by the parent school for a particular degree.

### ii) **Disciplinary/Minor Skill (DMiS)**

A minor course provides additional breadth and depth to the main program. It is secondary academic discipline which supplements and complements the major of the program. It may be taken within the same school or from other schools. The inter minors may be of the choice of students which may be opted from other school of their interest. The schools may offer/float the Minor courses available for the students of main discipline as well as students of other disciplines. Each minor is to be intact and provide a flavour of that course.

### iii) **Field Projects/Internship/Apprenticeship**

The students, as a part of their course, will be given opportunities to enroll for Field Project(s) in the areas of community engagement and service, on the Job Training, Internship, and Apprenticeship (FP/Ints/Apts).

### iv) **Skill Dissertation**

Dissertation is an academic writing based on research/project. As a part of the Master's Programme, students are expected to take up research/project and submit the findings/reports in the form of Dissertation.

## 10. Credit Distribution

These courses will be offered across the semesters with total of 20 credits in each semester. Details of credit distribution across different category of courses for PG/Master's Programme are shown in Tables 2.

**Table 2: Course Category and Credit Distribution for 2-Year PG/Master's Programme**

Sl.No.	Course Category	Credit Distribution
1	Disciplinary/Skill (DMS)	34
3	Disciplinary/Skill (DMiS)	12
5	Field Projects (in areas of community engagement and service)/Internship/on the Job training, Apprenticeship (FP/Ints/Apts)	16
6	Skill Dissertation	18
<b>Total</b>		<b>80</b>

## 11. Course Structure

The Course Structure for 2-Year PG/Master's Degree Programme is presented in Table 3. There will be one exit option with Post-Graduate Diploma after completion of one year or two semesters with courses equivalent to 40 credits.

**Table 3: Course Structure for Two-Year PG/Master's Degree Programme with Exit Option**

Semester	Disciplinary/ Inter-disciplinary Major Skill	Disciplinary /Minor Skill	FP/Ints/ Apts	Dissertati on Skill	Total Credit
I	DMS-1 (4)	DMiS-1 (2)	4	-	20
	DMS-2 (4)	DMiS-2 (2)			

	DMS-3 (4)				
II	DMS-4 (4)	DMIS-3 (2) DMIS-4 (2)	4	-	20
	DMS-5 (4)				
	DMS-6 (4)				
Exit option with Post-Graduate Diploma after the first year or two semesters with the completion of courses equivalent to 40 credits					
III	DMS-7 (3)	DMIS-5 (2)	4	6	20
	DMS-8 (3)				
IV	DMj-9 (4)	DMIS-6 (2)	4	12	20
Total	34	12	16	18	80

DMS = Disciplinary Major Skill

DMIS = Disciplinary Minor Skill

FP/Ints/Apts = Field Project/Internship/Apprenticeship

## 12. Examination & Evaluation:

12.1 Generally, each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination will be decided by the Board of Studies of the University.

12.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted in a semester by conducting including written tests and the third may be written test/Quiz/Seminar/ Assignment for theoretical courses. Each student

shall have to appear in the End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the School. In case of internal assessment, the University shall distribute and design their assessment in a semester.

12.3 School may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

12.4 Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 12.5.

12.5 The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	90-100
A+	9	Excellent	80-89
A	8	Very good	70-79
B+	7	Good	60-69
B	6	Above Average	50-59
C	5	Average	40-49
P	4	Pass	35-39
F	0	Fail	0-34
Ab	0	Absent	Absent

- 12.6 In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

- 12.7 If a student obtains F or Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

- 12.8 The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

If a student passes in all the courses offered in any semester, then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester, then he/she will be provisionally promoted to the next semester with ATKT (Allowed to Keep Term) in those courses in which he/she fails.

If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be

asked to repeat the entire semester and that semester will be treated as zero semester.

Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

- 12.9 On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- 12.10 In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester, then semester fee will not be charged again.
- 12.11 The provision for review of answer book in semester system will be available as per the existing rules of the University.
- 12.12 The theoretical and practical courses can be repeated whenever offered or conducted by the University/SOS but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- 12.13 Applicable to SOS in the same universities: The SOS, where students from other SOS are registered for choice based elective course(s), will send the Grade to the concerned SOS where the student is enrolled. The result will be declared by the SOS where the student has taken admission.

**i) Computation of SGPA and CGPA**

The following procedure will be applied in computing the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):



- The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses and the sum of the number of credits of all the courses undergone by the student, i.e.

$$SGPA(S_i) = \sum(C_i \times G_i) / \sum C_i$$

Where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course

- The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \sum(C_i \times S_i) / \sum C_i$$

Where  $S_i$  is the SBPA of  $i$ th semester and  $C_i$  is the total number of credits in that semester.

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcript.

## ii) Format of Transcripts

Format of the transcripts will be as below:

### Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point
I	Course 1	3	A	8	$3 \times 8 = 24$
I	Course 2	4	B+	7	$4 \times 7 = 28$
I	Course 3	3	B	6	$3 \times 6 = 18$
I	Course 4	3	O	10	$3 \times 10 = 30$

I	Course 5	3	C	5	$3 \times 5 = 15$
I	Course 6	4	B	6	$4 \times 6 = 24$
<b>Total</b>		<b>20</b>			<b>139</b>
<b>SGPA</b>					<b><math>139/20=6.95</math></b>

### Computation of CGPA

Semester I	Semester II	Semester III	Semester IV
Credit: 20 SGPA: ----	Credit: 20 SGPA: ----	Credit: 20 SGPA: ----	Credit: 20 SGPA: ----
<b>CGPA = <math>(20 \times \text{SGPA} + 20 \times \text{SGPA} + 20 \times \text{SGPA} + 20 \times \text{SGPA})/80</math></b>			

### iii) CGPA to Percentage Conversion

The following formula shall be used for conversion of CGPA to percentage:

$$\text{Percentage} = \text{CGPA} \times 9.5$$

For example, the GPA is 8

Multiple, i.e.  $8 \times 9.5 = 76\%$

### 13. Open Online Courses

To achieve the three cardinal principles of India's Education Policy: Access, Equity and Quality and for the benefit of students, options will be given for students to earn credit by completing quality-assured online programmes offered on the University Moocs, Study Webs of Active Learning for Young Aspiring Minds (SWAYAM: [www.swayam.gov.in](http://www.swayam.gov.in)) or other online educational platform approved by regulatory body from time to time. Students may opt to earn credits from such courses upto 40 per cent of the total courses offered in a particular programme.

**14. General:**

- 14.1 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 14.2 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 14.3 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 14.4 The programmes which are linked with skills specialization, suggestive list of skill specializations is mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

## **ORDINANCE NO. 50**

### **TWO YEARS DIPLOMA IN ELEMENTARY EDUCATION (D.EL.ED.)**

#### **1. Course & Faculty**

1.1 This ordinance shall be applicable to Two Years Diploma in Elementary Education (D.El.Ed.) course.

1.1.1 This programme is offered by the faculty of Education after the approval of concerned Board of Studies and the Academic Council of the University.

1.2 The ordinance shall be applicable to all the Schools of this University.

#### **2. Duration**

2.1 The duration of the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer / winter / staggered) are available to the learners for guided / supervised instruction and face to face contact sessions. Sandwiching the programme between two summer vacations will be an ideal proposition.

2.2 A candidate has to complete the entire course of Diploma in Elementary Education (D.EL.ED.) within a maximum period of five years from the session of first admission.

#### **3. Medium**

3.1 The medium of instructions and examinations shall be either Hindi or English.

#### **4. Intake & Fees**

- 4.1 The intake for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body, if any.
- 4.2 Fees of these Programs will be decided by the Board of Management subject to the approval of regulatory body, if any.

#### **5. Academic Year**

- 5.1 There will be one academic cycles every year starting from July to June.

#### **6. Eligibility**

- 6.1 Candidates seeking admission to these courses must have the required qualification as specified below from any recognized Board or an equivalent body.
- 6.1.1 Senior Secondary (Class XII) or equivalent examination passed with 50% marks.
- 6.1.2 The reservation and relaxation in marks for SC/St/OBC/PWD and other categories shall be as per the rules of the State Government.

#### **7. Admission Procedure**

Admission under these courses will be made as follows:

- 7.1 The University will issue admission notifications in newspapers, on the University's website, notice board of the university and in other publicity media before the start of every cycle;
- 7.2 List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

- 7.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year Mark-Sheet / School / College Certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- 7.4 If a candidate admitted provisionally under (7.3) above could not obtain the marks to fulfil the requirements & eligibility criteria of the admission the provisional admission granted to him: will be cancelled.
- 7.5 The application form may be rejected, due to any of the following reasons:
- 7.5.1 The candidate does not fulfill the eligibility conditions
  - 7.5.2 The prescribed fees is not enclosed.
  - 7.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - 7.5.4 Supporting documents for admission are not enclosed.
- 7.6 Enrolment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents /fees.
- 7.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 8. Course Structure

- 8.1 The Diploma in Elementary Education (D.El.Ed.) course shall consist of:
- 8.1.1 Such courses (papers) as prescribed by the University
  - 8.1.2 Such job internship, lab work, practical, in field training, projects etc. as may be prescribed by the University and

8.1.3 Such scheme of examination as prescribed, by the University from time to time.

8.2 The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

## 9. Examination

9.1 No candidate shall be allowed to take the term-end Examination unless one has:

9.1.1 Attended at least 75% of lectures /practical delivered.

9.1.2 Paid all the fees due

9.1.3 Obtained 'No Dues' certificate from the concerned School.

9.1.4 Submitted the job internship certificate/ Project Report, as notified by the Director / Principal.

9.1.5 Received in field/ Practical Training as prescribed by the University.

Clause (9.1) above shall not be applicable to the Private / Ex candidates.

9.2 A two tier evaluation shall be used: continuous and comprehensive evaluation and term end examinations. Due weightage shall be given to continuous and comprehensive evaluation including for participation and performance in the workshop. Assignments/project reports submitted by the learners shall be evaluated in a given time frame and returned to them along with constructive comments and suggestions so that they can improve their performance. The primary function of the evaluation of the assignments/projects should be to provide timely feedback to the learners to sustain their motivation. Evaluation of assignments, workshop-based activities, school-based activities and teaching practice should be conducted on a continuous basis. The external evaluation shall encompass questions on all the Units of syllabus and shall be accessed through Objective Type/Short Answer Type/Long Answer Type

Question. These questions will be decided / finalized by a Board of Examiners appointed by the examining body. The weightage for internal and external evaluation shall be in the ration of 30:70.

#### **10. Promotion to Next Semester & Failed Candidate**

- 10.1 A candidate may provisionally continue his/her studies in second year after the examinations of the first year in which he/she appeared is over.
- 10.2 If a candidate fails in not more than one paper in the first examination but clears all the remaining papers of that examination. He/she will be allowed to be appearing in the supplementary examination, which shall be conduct keep the term (ATKT) and promoted to the next year.
- 10.3 Provided further, that if a candidate fails in more than one paper in first year examination, he/she may be allowed to appear as an ex-student in the next examination of the same year.
- 10.4 A candidate will be awarded Diploma only in the year when he/she clears all the papers of both the year.

#### **11. Award of Marks/Grades**

- 11.1 The award of marks/grades and passing standard will be recommended by Board of Studies and faculty under Dean of the faculty and approved by academic council in accordance with regulations/directives of UGC or NCTE.

#### **12. Condonation of Deficiency**

- 12.1 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks) in each semester.



### **13. Award of Division**

- 13.1 Division shall be awarded only after the final semester examination based on integrated performance of the candidate for all the semesters of the program.
- 13.2 The division will be awarded as per the Examination Scheme as recommended by Board of Studies and faculty and approved by academic council as per the directive/regulations of UGC or NCTE from time to time.

### **14. Merit Lists**

- 14.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each batch from amongst the candidates who have passed in one attempt
- 14.2 Final merit list shall be declared by the University only after the main examination of the Second and final year for each batch, on the basis of the integrated performance of both the year. The merit list shall include the first ten candidates securing at least First Division and passing all papers in single attempts.

### **15. Examination Centers**

- 15.1 University examination centres will be notified by the university.

### **16. General**

- 16.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 16.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final.

- 16.3 However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 16.4 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal, Madhya Pradesh.
- 16.5 The decision whether to award Grades or numbers shall rest with the BoM of the University.
- 16.6 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 16.7 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 16.8 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 16.9 The programmes which are linked with skills specialization, suggestive list of skill specializations are mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

**ORDINANCE NO. 51**  
**THREE YEARS (SIX SEMESTERS)**  
**LL.B. DEGREE COURSES**

**1. COURSE & FACULTY**

- 1.1 This ordinance shall be applicable to the Bachelor of Law (abbreviated LL.B), an undergraduate, or bachelor degree in law of three years duration. This degree is a qualifying degree for practice of legal profession in India. This course shall be run on semester system.
- 1.2 This course shall be run by the Faculty of Law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI therefore.

**2. DURATION**

- 2.1 The Duration of the Degree of Bachelor of law (LL.B.) Shall comprise a course of study spread over a period of three academic years (six semesters) and candidate will have to be a full time student.

**3. INTAKE & FEES**

- 3.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.
- 3.2 NO candidate shall be admitted to Second/ Third/ Fourth/ Fifth/ Sixth semester on transfer unless the same course of study is prescribed in transferring university and prior opinion of Dean / Head of the School is obtained.
- 3.3 The fees of the courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body, if any.

#### 4. ACADEMIC YEAR

4.1 There will be one academic cycles every year, from July to June.

#### 5. ELIGIBILITY

5.1 Candidates seeking admission to the three year LL.B. course must have passed the Bachelors Degree examination in any subjects or an equivalent examination and secure the aggregate marks/ grade not less than 45% of total marks or equal in all the core subjects and English Language put together.

5.1.1 Eligibility and age for admission in LL.B. degree will be as per prevailing norms of BCI.

5.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to scheduled castes & scheduled tribe's categories will be relaxed by 5% of the maximum marks.  
40%  
OBC 42%.

Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in the LL.B. course. They will have to provide proof of passing the examination within 30 days of admission.

#### 6. Admission Procedure

Admission under this courses will be made as follows:

6.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.

6.2 List of candidates provisionally selected for admission /shortlisted based on merit/ Entrance Examination marks will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

6.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificate as a



proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

6.4 If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

6.5 The application form may be rejected due to any of the following reasons:

6.5.1 The candidate does not fulfill the eligibility conditions

6.5.2 The prescribed fees is not enclosed.

6.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

6.5.4 Supporting documents for admission are not enclosed.

6.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

6.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

## **7. COURSE STRUCTURE**

7.1 The LL.B. course in semester system shall consist of:

7.1.1 Such courses (papers) as prescribed by the University

7.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University and

7.1.3 Such scheme of examination as prescribed, by the University from time to time.

- 7.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 7.3 Each semester course shall be conducted in not less than 18 weeks with not less than 30 class-hours per week including tutorials, moot court, seminars provided there shall be at least 24 lecture hours per week as presented by Bar Council of India.
- 7.4 Number of core subjects in a semester will not be less than 4 (four) and will not more than 6 (six), including of foundation course (if any).

## **8. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS**

- 8.1 The medium of instructions and examinations shall be either Hindi or English.

## **9. EXAMINATION**

- 9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- 9.1.1 Attended at least 75% of lectures / practical delivered.
  - 9.1.2 Paid all the fees due
  - 9.1.3 Obtained 'No Dues' certificate from the concerned School.
  - 9.1.4 Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
  - 9.1.5 Received in-plant training as prescribed by the Director/ Head/ Principal.

Clause (i) above shall not be applicable to Ex-student candidates

- 9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal

assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

9.2.1 20 per cent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).

9.2.2 Main examination will carry 80 percent marks,

9.2.3 For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 50% in the subject (sum of theory and practical marks).

9.2.4 There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

9.2.5 Each student shall have completed 12 weeks' internship for three year course during III to VI semester provided that internship in any year cannot be for a continuous period of more than four weeks.

## **10. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE**

### **10.1 From odd semester to even semester:**

A candidate shall who has appeared in the odd semester (Theory and practical) examination in any particular year shall be promoted to an even semester of the year, irrespectively of failing in any number of theory paper and practical examination of that semester.

### **10.2 From even semester to odd semester:**

A candidate who has appeared in the even semester (Theory and practical) examination in any particular year shall not be promoted to next semester and higher class, if he carries a backing of more than two papers.

**10.3 Ex-studentship: -**

Subject to the general rule of promotion a candidate shall become ex-student irrespectively of failing in any number of theory papers and practical examination of that year.

**11. ALLOCATION OF DIVISION**

11.1 Division shall be awarded only after the six and final semester examination, based on integrated performance of the candidate for all the three years. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

60% or above - First Division

50% or above but less than 60% - Second Division

Kulpati Grace of one mark will be given for Pass/ATKT in each semester and for improvement in division in final semester.

**Note: - (i)** No third division shall be awarded.

(ii) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the LL.B. degree course in First division with distinction.

**12. MERIT LISTS**

12.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of the last i.e. sixth semester from amongst the candidates who have passed all previous semesters in one attempt.

**13. MAXIMUM DURATION OF COMPLETION OF COURSE**

13.1 A candidate has to complete the entire course of LL.B. within a maximum period of six years from the session of first admission.



**14. EXAMINATION CENTERS**

- 14.1 The Entrance Examination and the Semester term examination center(s) will be notified by the university.

**15. GENERAL**

- 15.1 The rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by Department of Higher Education, Govt. of M.P. or any of the regulatory authority from time to time and adopted and notified by the University.
- 15.2 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 15.3 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 15.4 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal.
- 15.5 Reservation of seats for SC/ST/OBC as per the Norms.
- 15.6 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 15.7 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 15.8 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 15.9 The programmes which are linked with skills specialization, suggestive list of skill specializations is mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

## **ORDINANCE NO. 52**

### **FIVE YEARS (TEN SEMESTERS)**

### **INTEGRATED B.A.LL.B. DEGREE COURSES**

#### **1. Course & Faculty**

- 1.1 This ordinance shall be applicable to the Bachelor of Laws (abbreviated B.A, L.L.B.), an undergraduate, or bachelor integrated five-year degree in law. This degree is a qualifying degree for practice of legal profession in India. This course shall be run on semester system.
- 1.2 This course shall be run by the Faculty of Law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI therefore.

#### **2. DURATION**

- 2.1 The Duration of the Degree of Bachelor of law B.A.L.L.B. Shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

#### **3. INTAKE & FEES**

- 3.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.
- 3.2 Lateral entry would be permitted in Third Year of the Course to graduates and post-graduates in any discipline as prescribed by Bar Council of India after the entrance test depending on availability of seats and the number of such candidate should ordinarily not exceed 1/3 of the regular candidates.
- 3.3 No candidate shall be admitted to Second/ Third/ Fourth/ Fifth/ Sixth /Seventh/ Eighth/ Ninth semester on transfer unless the same course of



study is prescribed in transferring university and prior opinion of Dean / Head of the School is obtained.

- 3.4 The fees of the courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

#### **4. ACADEMIC YEAR**

- 4.1 There will be one academic cycles every year, from July to June.

#### **5. ELIGIBILITY**

- 5.1 Candidates seeking admission to the five year integrated B.A.L.L.B. Course must have passed the Higher Secondary School examination (10+2) system or an equivalent examination and secure the aggregate marks/ grade not less than 45% of total marks or equal in all the core subjects and English Language put together.

5.1.1 Eligibility and age for admission in B.A.L.L.B. degree, will be as per prevailing norms of BCI.

5.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to scheduled castes & scheduled tribes categories will be relaxed by 5%.

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.

#### **6. ADMISSION PROCEDURE**

Admission under this courses will be made as follows:

- 6.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- 6.2 List of candidates provisionally selected for admission /shortlisted based on merit/ Entrance Examination marks will be displayed on the notice

board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

- 6.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- 6.4 If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 6.5 The application form may be rejected due to any of the following reasons:
  - 6.5.1 The candidate does not fulfill the eligibility conditions
  - 6.5.2 The prescribed fees is not enclosed.
  - 6.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - 6.5.4 Supporting documents for admission are not enclosed.
- 6.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 6.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. COURSE STRUCTURE

- 7.1 The under graduate course in semester system shall consist of:

- 7.1.1 Such courses (papers) as prescribed by the University



- 7.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University and
- 7.1.3 Such scheme of examination as prescribed, by the University from time to time.
- 7.2 The course curriculum shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 7.3 Each semester course shall be conducted in not less than 18 weeks with not less than 30 class-hours per week including tutorials, moot court, seminars provided there shall be at least 24 lecture hours per week as presented by Bar Council of India.
- 7.4 Number of core subjects in a semester will not be less than 3 (three) and will not be more than 5, including of foundation course (if any).

## 8. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

- 8.1 The medium of instructions and examinations shall be either Hindi or English.

## 9. EXAMINATION

- 9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- 9.1.1 Attended at least 75% of lectures / practical delivered.
- 9.1.2 Paid all the fees due
- 9.1.3 Obtained 'No Dues' certificate from the concerned School.
- 9.1.4 Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- 9.1.5 Received in-plant training as prescribed by the Director/ Head/ Principal.

Clause (i) above shall not be applicable to Ex-student candidates

9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

9.2.1 20 per cent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).

9.2.2 Main examination will carry 80 percent marks,

9.2.3 For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 50% in the subject (sum of theory and practical marks).

9.2.4 There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

9.2.5 Each student shall have to complete 12 weeks' internship for five year course during V to X semester provided that internship in any year cannot be for a continuous period of more than four weeks.

## 10. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE

### 10.1 From odd semester to even semester:

A candidate shall who has appeared in the odd semester (Theory and practical) examination in any particular year shall be promoted to an even semester of the year, irrespectively of failing in any number of theory paper and practical examination of that semester.

### 10.2 From even semester to odd semester:

A candidate who has appeared in the even semester (Theory and practical) examination in any particular year shall not be promoted to



next semester and higher class, If he carries a backing of more than two papers.

### 10.3 Ex-studentship: -

Subject to the general rule of promotion a candidate shall become ex-student irrespectively of failing in any number of theory papers and practical examination of that year.

## 11. ALLOCATION OF DIVISION

11.1 Division shall be awarded only after the tenth and final semester examination, based on integrated performance of the candidate for all the five years. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

60% or above - First Division

50% or above but less than 60% - Second Division

Kulpati Grace of one mark will be given for Pass/ATKT in each semester and for improvement in division in final semester.

Note: - (i) No third division shall be awarded.

(ii) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the B.A.L.L.B. degree course in First division with distinction.

## 12. MERIT LISTS

12.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of the last i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt.

## 13. MAXIMUM DURATION OF COMPLETION OF COURSE

13.1 A candidate has to complete the entire course of B.A. LL.B. within a maximum period of ten years from the session of first admission.

**14. EXAMINATION CENTERS**

- 14.1 The Entrance Examination and the Semester term examination center(s) will be notified by the university.

**15. GENERAL**

- 15.1 The rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by Department of Higher Education, Govt. of M.P. or any of the regulatory authority from time to time and adopted and notified by the University.
- 15.2 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 15.3 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 15.4 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal.
- 15.5 Reservation of seats for SC/ST/OBC as per the Norms.
- 15.6 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 15.7 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 15.8 All the programmes provided under this ordinance are in ~~confirmation~~ with the NEP provisions as applicable currently ~~and~~ any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 15.9 The programmes which are linked with skills specialization, suggestive list of skill specializations are mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.



**ORDINANCE NO. 53**  
**TWO YEAR (FOUR SEMESTERS)**  
**LL.M. DEGREE COURSES**

**1. COURSE & FACULTY**

- 1.1 This ordinance shall be applicable to the Master of Laws (abbreviated LL.M.), a Post Graduate Two-year degree in law. This course shall be run on semester system.
- 1.2 This course shall be run by the Faculty of Law, after due approval of BCI and shall follow the norms laid down by BCI therefore.

**2. DURATION**

- 2.1 The Duration of the Degree of Master of Law LL.M. Shall comprise a course of study spread over a period of two academic years (four semesters) and candidate will have to be a full time student.

**3. INTAKE & FEES**

- 3.1 The intake shall be decided by the Board of Management of the University. Multiple classes can be setup.
- 3.2 The fees of the courses shall be decided by the Board of Management of the University from time to time.

**4. ACADEMIC YEAR**

- 4.1 There will be one academic cycles every year, from July to June.

## 5. ELIGIBILITY

- 5.1 Candidates seeking admission to the two year LL.M course must have passed the Bachelors Degree in Law (LL.B.) or any other equivalent qualification, as approved by BCI.

Candidates appearing for the Final Semester of LL.B. examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.

## 6. ADMISSION PROCEDURE

Admission under this courses will be made as follows:

- 6.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- 6.2 List of candidates provisionally selected for admission /shortlisted based on merit/ Entrance Examination marks will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- 6.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- 6.4 If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 6.5 The application form may be rejected due to any of the following reasons:

- 6.5.1 The candidate does not fulfill the eligibility conditions
- 6.5.2 The prescribed fees are not enclosed.
- 6.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
- 6.5.4 Supporting documents for admission are not enclosed.
- 6.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 6.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

## **7. COURSE STRUCTURE**

- 7.1 The post graduate course in semester system shall consist of:
  - 7.1.1 Such courses (papers) as prescribed by the University
  - 7.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University and
  - 7.1.3 Such scheme of examination as prescribed, by the University from time to time.
- 7.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 7.3 Each semester course shall be conducted in not less than 18 weeks with not less than 30 class-hours per week including tutorials, moot court, seminars provided there shall be at least 24 lectures hours per week.

## **8. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS**

- 8.1 The medium of instructions and examinations shall be either Hindi or English.

## **9. EXAMINATION**

- 9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

- 9.1.1 Attended at least 75% of lectures / practical delivered.
- 9.1.2 Paid all the fees due
- 9.1.3 Obtained 'No Dues' certificate from the concerned School.
- 9.1.4 Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- 9.1.5 Received in-plant training as prescribed by the Director/ Head/ Principal.

Clause (i) above shall not be applicable to Ex-student candidates

- 9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- 9.2.1 30 per cent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- 9.2.2 Main examination will carry 70 percent marks,
- 9.2.3 For passing the examination; the candidate that be required to secure at least 40% marks in University examination\*separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 50% in the subject (sum of theory and practical marks).

9.2.4 There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

## 10. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE

### 10.1 From First to Second semester:

A candidate shall who has appeared in the First semester (Theory and practical) examination shall be promoted to Second semester of the year, irrespective of failing in any number of theory paper and practical examination of that semester.

### 10.2 Ex-studentship: -

Subject to the general rule of promotion from first semester to second semester a candidate shall become ex-student if he/she could not get success in any of the paper of either semester irrespective of failing in any number of theory papers and practical/project examination.

## 11. ALLOCATION OF DIVISION

11.1 Division shall be awarded only after the fourth and final semester examination, based on integrated performance of the candidate for all the four semesters. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division

Kulpati Grace of one mark will be given for Pass/ATKT in first, second and third semester and for improvement in division in final semester.

**Note: - (i)** No third division shall be awarded.

(ii) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the LL.M. degree course in First division with distinction.

**12. MERIT LISTS**

- 12.1 Merit list of first 5 candidates in the order of merit shall be declared at the end of the last i.e. fourth semester from amongst the candidates who have passed all previous semesters in one attempt.

**13. MAXIMUM DURATION OF COMPLETION OF COURSE**

- 13.1 A candidate has to complete the entire course of LL.M. within a maximum period of four years from the session of first admission.

**14. EXAMINATION CENTERS**

- 14.1 The Entrance Examination and the Semester term examination center(s) will be notified by the university.

**15. GENERAL**

- 15.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 15.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 15.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal.
- 15.4 Reservation of seats for SC/ST/OBC as per the Norms.
- 15.5 The ordinance shall be applicable to all such programmes being run by the University in its School of Studies for their students.
- 15.6 This ordinance is prepared as per the guidelines laid down by respective regulatory authorities and Government Bodies. Any change announced in future by UGC/Central Government/State government/MPPURC/any regulatory body according constitute NEP 2020, or any court or any other applicable body will be automatically applicable to this ordinance without any charge/amendments in the ordinance.
- 15.7 All the programmes provided under this ordinance are in conformation with the NEP provisions as applicable currently and any further amendments on changes in NEP provisions in future shall be automatically adopted by the programmes other due consideration.
- 15.8 The programmes which are linked with skills specialization, suggestive list of skill specializations is mentioned ordinance No. 8. Further these skills specializations are dynamic in nature and are based on future requirements of industry. Any such changes requirements in skills specialization in future will be automatically included in the program list as and when required, without any requirement to change or amend or create new ordinance.

**ORDINANCE NO.54****TWO YEARS PARAMEDICAL DIPLOMA COURSE****1. AIMS**

- 1.1 To provide skill oriented training to the students and thus to provide skilled technicians who will be able to work in various Paramedical sectors.

**2. Objectives**

- 2.1 To impart adequate theoretical and practical knowledge required for the paramedical technician.
- 2.2 To enable the student to perform various routine paramedical techniques and practices. This ordinance shall be applicable for two years Paramedical Diploma Courses.
- 2.3 The first Paramedical Diploma of Two Years courses. Hereinafter called 2 – YDC, shall be designed as Diploma in Paramedical, in respective Branch.
- 2.4 The ordinance shall be applicable:
- a. Diploma in O.T. Technology
  - b. Diploma in Dialysis Technician
  - c. Diploma in X-Ray Radiographers
  - d. Diploma in Medical Laboratory (DMLT)
  - e. Diploma in Paramedical Ophthalmic Assistant
  - f. Diploma in perfusionist Cardiac Surgery Technician
  - g. Diploma in Cath-Lab Technician
  - h. Diploma in Optometric – Refraction
  - i. Diploma Anesthesia Technician
  - j. Diploma in Sanitary Inspector
  - k. Diploma in Medical Record Science

- l. Diploma in Clinical Biochemistry
- m. Diploma in Yoga
- n. Diploma in Pharmacy (Ayurved)
- o. Diploma in Gama Camera Technician
- p. Diploma in Optometrist Contact Lens
- q. Diploma in Human Nutrition
- r. Diploma in Blood Transfusion Technician
- s. Diploma in Microbiology
- t. Diploma in Medical Lab Technician
- u. Diploma in Perfusionist Technician
- v. Diploma in Pharma (Homeopathic)
- w. Diploma in Dental Mechanics
- x. Diploma in Dental Hygiene

### **3. Academic Year**

- 3.1 There will normally be one academic cycle for this Program every year starting from July to June.

### **4. Academic Qualification and Selection criteria for admission**

- 4.1 Minimum qualification for admission to the paramedical certificate course shall be the Qualifying Higher Secondary School Certificate Examination (10+2) with Science Physics, Chemistry, Biology and Mathematics from M.P. Board of Secondary Education or 12<sup>th</sup> standard 2 years P.U.C. or equivalent examination from a recognized Board/University.
- 4.2 For SC/ST/Other Category Candidate. The seat will be reserved as per provision of M. P. Govt. Norms as amended time to time. Other norms laid down by State Council of Paramedical courses shall also be followed.
- 4.3 The candidate should have completed minimum of 17 years of age on / before 31<sup>st</sup> of the concerned academic session.
- 4.4 Selection Criteria: The admission in Paramedical Diploma program First year shall be based on the merit of the qualifying examination.



The candidates whose results of the qualifying exam are awaited can also apply, who will be admitted provisionally. Such candidates, however, must produce the previous year Mark Sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to present Mark Sheet /Grade Sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

4.5 The application form may be rejected due to any of the following reasons:

- 4.5.1 The candidate does not fulfill the eligibility conditions.
- 4.5.2 The prescribed fees are not enclosed.
- 4.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
- 4.5.4 Supporting documents for admission are not enclosed.
- 4.5.5 He / She is found to have produced false/ forged documents or found to have used unfair means to secure admission.

OR

- 4.5.6 He / She is found involved in serious breach of discipline.
- 4.6 Admission rules as framed by the University shall be applicable for all admissions from time to time.

Common Entrance test (CET), conducted by the University or any designated agency.

## 5. Number of Seats

- 5.1 Number of seats will be as per course approval by competent authority.

## 6. Fee Structure

- 6.1 The Fees for each courses shall be decided by Board of Management of University as approved by Regulatory Commission/Competent authority.

### **Curriculum and syllabi**

The curriculum and syllabi will be framed by concerned Board of Studies which duly approved by academic council in accordance with the guidelines issued by concerning.

### **Commencement of Courses**

- The course shall be commencing from the month of August/September of every academic year.
- The subjects to be studied in the academic year of the Paramedical Diploma programs shall be as per the scheme, approved by Academic Council of the University.

### **Medium of Instructions and Examinations**

The medium of instructions and examinations shall be either English OR Hindi.

### **Promotion to Higher Year**

A candidate who has been admitted in the Diploma course will be promoted to higher class in accordance with the following sub rules:-

- Candidate failing in any number of subjects (Theory or Practical) will be permitted to appear in supplementary examination to be held every year.
- Candidate failing in maximum two subjects (Theory or Practical) will be admitted higher year, i.e. he/she will be allowed to appear next examination keep term.
- A candidate failing in more than two subjects after supplementary exam result (Theory or Practical treated separately as a subject) will be treated fail and will appear in next yearly examination as ex-student.

## Examinations Scheme

1. The examination scheme will be recommended by Board of studies and approved by Academic council.

a. Theory Block

I. Attendance, Aptitude & Discipline	-	15%
II. Class Tests/Assignments/Quizes	-	15%
III. Minor (Examination)	-	20%
IV. Major (Examination)	-	50%
<b>Total</b>	-	<b>100%</b>

b. Practical Block

(i) Lab work and performance, quizzes	-	50%
(ii) End Examination	-	50%
<b>Total</b>	-	<b>100%</b>

2. No candidate shall be allowed to yearly Examination unless one has:

- Attended at least 75% of lectures/practical delivered.
- Paid all the fees due
- Obtained 'No Dues' certificate from the concerned Department/college.
- Submitted the job internship certificate/project Report, as notified in the syllabus.
- Received in-plant training/laboratory/Hospital as prescribed in the syllabus. Clause (i) above shall not be application of theory/practical

3. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination will be held in the manner prescribed from time to time by the University.

- (a) For passing the examination; the candidate will be required to secure at least grade in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper.

- (b) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%

### **Promotion of Next Year & Failed Candidates**

- (a) A candidate who have passed all the course first year will be promoted to second year.
- (b) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned is not more than two subjects (theory and practical) of the same subject shall beconsidered as two separate subjects, for the purpose of awarding grace marks) in each Year.

### **Award of Credits and Grades**

1. Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be approved by the Academic Council. Only approved can be offered during any year.
2. The distribute of weightage/marks for each component shall be decided by the respective Board of Studies/faculty and approved by academic Council, of the University subject to such stipulation as given under:
3. A student shall be continuously evaluated for his/her academic performance in a subject through tutorial work, practical, home assignment, mid-year tests, field work, seminars, quizzes, end-year examinations, hospital training and regularity, as proposed by respective Board of Studies. faculty and approved by Academic Council of the University.
4. For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
5. Each student, registered for a program, shall be awarded grade by the University for the Specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments quizzes. Laboratory work, class work, mid-year test, end year exam and regularly. The grades to be used and their numerical equivalents are as under:

## 6. Credit Based Grading System

Grade	% Marks Range Based	Grade Point	Description of Performance
A+	91-100	10	Outstanding
A	81-90	09	Excellent
B+	71-80	08	Very Good
B	61-70	07	Good
C+	51-60	06	Average
C	41-50	05	Fail
D	31-40	04	Fail
F	30& Below	0	Fail
I		0	Incomplete
W		0	Withdrawal

7. The year Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $C_i$  is the number of credits offered in the  $i$ th Subject of a Year for which YGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i$ th subject, where  $i=1,2,\dots,n$ , are number of subjects in that year.

Here  $NC_j$  is the number of total credits offered in the  $j$ th year,  $YG_j$  is the YGPA earned in the year, where  $j=1,2,\dots,n$ , are number of year in that course.

### Award of Division

1. Division shall be awarded only after the 4th year for candidates after completing final year examination based on integrated performance of the candidate for all the four years as per following details.

CGPA Score	Divisions
$7.0 \leq \text{CGPA}$	First Division With Honors
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	Second Division
$\text{CGPA} < 5.0$	Fail

2. The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{(\text{CGPA obtained} \times 100)}{10}$$

### Merit Lists

1. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.

2. Final merit list shall be declared by the University only after the main examination final semester on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First division and passing all semester in single attempts.

### **Examination Centers**

University examination centers will be notified by the university

### **Maximum Duration of Completion of Program**

A candidate has to complete the entire course of diploma within a maximum period from the session of first admission.

### **General**

1. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
2. In case of any dispute/ambiguity, the ruling of the Vice-Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System pattern of the examination.
3. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal

**ORDINANCE NO. 55****THREE YEARS (SIX SEMESTERS) PROGRAM IN****BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY****[B.SC. (MLT)]****2 Course & Faculty**

- 1.1 This Ordinance shall be applicable to Bachelor of Science in Medical Laboratory Technology [B.Sc.(MLT)], a three years under graduate degree course. This Course shall be run on annual system. The Program is offered by the faculty of Medical Science.
- 1.2 This course has a provision for multi-point entry/exit system. A candidate can take admission/exit to 1<sup>st</sup> or 2<sup>nd</sup> year. If candidates exit the course after passing 1<sup>st</sup> year he/she will be awarded Certificate in Medical Laboratory Technology (CMLT). If candidate exits the course after passing 2<sup>nd</sup> year, he/she will be awarded the Diploma in Medical Laboratory Technology (DMLT). If he/she passes 3<sup>rd</sup> year exam will be awarded B.Sc.(MLT).

**3 Duration**

- 2.1 The duration of this course of study shall extend over three years.
- 2.2 A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

**4 Intake & Fees**

- 2.3 The intake for each of these Programs shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.
- 2.4 Fees of these Programs will be decided by the Board of Management subject to the approval of regulatory body, if any.



#### **4. Academic Year**

- 4.1 There will be one academic cycle every year, from July to June.

#### **5. Eligibility**

- 5.1 Candidates seeking admission in the first year of the B.Sc.(MLT) course must have passed the Senior Secondary (12<sup>th</sup>) (Bio (PCB)) examination from any recognized Board or an equivalent.
- 5.2 Lateral Entry to B.Sc. (MLT) Second Year will be given to the students having qualification. Certificate in Medical Laboratory Technology (CMLT) (after 10+2) or any other examination consider equivalent to this by the university.
- 5.3 Lateral Entry to B.Sc. (MLT) Third Year will be given to the students having qualification Diploma in Medical Laboratory Technology DMLT (after 10+2) or any other examination considered equivalent to this by the university.

#### **6. Admission Procedure**

Admission under these courses will be made as follows:

- 6.1 The University will issue admission notifications in news papers, and on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- 6.2 List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- 6.3 The candidates whose results of the qualifying exam are awaited can also apply, they will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

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- 6.4 If a candidate admitted provisionally under (6.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him/ her will be cancelled.
- 6.5 The application form may be rejected due to any of the following reasons:
- 6.5.1 The candidate does not fulfill the eligibility conditions.
  - 6.5.2 The prescribed fees are not enclosed.
  - 6.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - 6.5.4 Supporting documents for admission are not enclosed.
- 6.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 6.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

- 7.1 The Bachelor of Science in Medical Laboratory Technology [B.SC. (MLT)] in annual system shall consist of:
- 7.1.1 Such courses (papers) as prescribed by the University
  - 7.1.2 Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
  - 7.1.3 Such scheme of examination as prescribed, by the University from time to time.
- 7.2 The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 7.3 Number of core subjects in a year will not be less than 6 (six) and will not be more than 10 (ten), including foundation course (if any).
- 7.4 Each subject having one or two theory papers as recommended by the Board of Studies and approved by the Academic Council.

## 8. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

8.1 The medium of instructions and examinations shall be either Hindi or English.

## 9. EXAMINATION SCHEME

9.1 No candidate shall be allowed to take the term-end annual Examination unless one has:

9.1.1 Attended at least 75% of lectures / practical delivered.

9.1.2 Paid all the fees due

9.1.3 Obtained 'No Dues' certificate from the concerned Department/ College.

9.1.4 Submitted the job internship certificate / Project Report, as notified by the University.

9.1.5 Received in Plant / Practical Training as prescribed by the University.

Clause (9.1) above shall not be applicable to the Private / Ex candidates.

9.1.1 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

9.1.2 30 per cent marks of each paper will be earmarked of internal assessment (for each year, there will be two separate evaluations of 15 marks each).

9.1.3 Main examination will carry 70 percent marks,

9.1.4 For passing the examination; the candidate will be required to secure at least 25% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 36% in the subject, practical are also to be cleared separately with 36% marks wherever applicable.

9.1.5 There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

**10. PROMOTION TO NEXT YEAR& FAILED CANDIDATE**

- 10.1 There shall be one supplementary or second examination in between the annual examinations.
- 10.2 A candidate may provisionally continue his/her studies in higher class after the examinations of he/she appeared is over. However, his/her eligibility shall be evaluated only after the results declared at which he/she had appeared.
- 10.3 If a candidate fails in not more than one paper in any one annual examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next year.
- 10.4 Provided further, that if a candidate fails in more than one paper in any annual examination, he/she may be allowed to appear as an ex-student in the next examination of the same year (Supplementary examination).
- 10.4.1 A candidate clears all the subjects of 1<sup>st</sup> year examination or fails in one subject of the same will be allowed to the admission in the 2<sup>nd</sup> year.
- 10.4.2 A candidate clears all the subjects of 2<sup>nd</sup> year examination or fails in one subject of the same will be allowed admission in 3<sup>rd</sup> year.
- 10.4.3 Provided further, that if a candidate fails in some papers of earlier year and clears the final year, his result will be withheld. A candidate will be awarded degree only in the year when he/she clears the papers of earlier year. In such situation, mark sheet for each year will be issued separately up to 3<sup>rd</sup> year and a composite mark sheet will be issued in the third year once the candidate clears all the papers.

**11. Award of Marks/Grades**

- 11.1 The award of marks/grades and passing standard will be recommended by Board of Studies and faculty under Dean of the faculty and approved by academic council in accordance with regulations/directives of UGC.

**12. Condonation of Deficiency**

- 12.1 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks) in a each semester.

**13. Award of Division**

- 13.1 Division shall be awarded only after the final semester examination based on integrated performance of the candidate for all the semesters of the program.
- 13.2 The division will be awarded as per the Examination Scheme as recommended by Board of Studies and faculty and approved by academic council as per the directive/regulations of UGC from time to time.

**14. MERIT LISTS**

- 14.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.
- 14.2 Final merit list shall be declared by the University only after the main examination of the third and final year for each degree on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all years in single attempts.

**15. EXAMINATION CENTERS**

- 15.1 University examination centers will be notified by the university.

**16. GENERAL**

- 16.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 16.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 16.3 In case of any dispute, the matter shall be decided under the jurisdiction of District Court, Bhopal, (M.P).
- 16.4 The decision whether to award Grades or numbers shall rest with the BoM of the University.

**ORDINANCE No. 56****MASTER OF PUBLIC HEALTH (MPH)****FOUR SEMESTER (TWO YEARS) PROGRAM****Course & Faculty**

- I. This ordinance shall be applicable to Master of Public Health Post graduate degree program. This program shall be run on Semester system. The program is offered by the Faculty of Medical Sciences.

**Duration**

- II. The duration of course of study shall extend over Four Semester (Two years).

**Intake & Fees**

1. The intake in the program shall be as per the approval granted by BOM from time to time. At present it is 60 seats.
2. The fees for this program will be decided by the university from time to time subject to the approval of regulatory authority/AFRC.

**Academic Year**

- III. There will be one academic cycle every year, from July to June.

**Eligibility**

- IV. Candidate seeking admission in the first year of MPH. Program must have been awarded any of these degrees by any recognized university, MBBS, BAMS, BHMS, B.D.S, BUMS.

## Admission Procedure

**V. Admission under these courses will be done as follows.**

- a. The University will issue admission notifications in news papers, and on the University's website, notice board of the university and other publicity media before the start of every cycle.
- b. List of Candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply, they will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/School/College certificates. As a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate the provisionally under (C) above could not obtain the marks to fulfill the requirements of eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.
- e. The application from may be rejected due to any of the following reasons:
  - (1) The candidate does not fulfill the eligibility conditions.
  - (2) The prescribed fee is not enclosed.
  - (3) The application form as not signed by the candidates and his/her parent guardian, wherever required.
  - (4) Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admission from time to time.

### Course Structure

- VI. The curriculum of each course shall be recommended by the concerned Board of Studies/faculty and approved by Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies/faculty may change number of papers and/or marking scheme of the course after the due approval of vice chancellor.

### Medium of Instruction and Examinations

- VII. The medium of instructions and examinations shall be English.

### Examinations Scheme

- VIII. The examination scheme will be recommended by Board of studies and approved by Academic council.

#### c. Theory Block

V.Attendance, Aptitude & Discipline	-	15%
VI.Class Tests/Assignments/Quizes	-	15%
VII.Minor (Examination)	-	20%
VIII.Major (Examination)	-	50%

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<b>Total</b>	<b>-</b>	<b>100%</b>
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#### d. Practical Block

(iii) Lab work and performance, quizzes	-	50%
(iv) End Examination	-	50%

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<b>Total</b>	<b>-</b>	<b>100%</b>
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- IX. No candidate shall be allowed to take the term-end Examination unless one has:

- (vi) Attended at least 75% of lectures/practical delivered.
- (vii) Paid all the fees due
- (viii) Obtained 'No Dues' certificate from the concerned Department/college.



(ix) Submitted the job internship certificate/project Report, as notified in the syllabus.

(x) Received in-plant training/laboratory/Hospital as prescribed in the syllabus.

Clause (i) above shall not be application of theory/practical

X. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination will be held in the manner prescribed from time to time by the University.

(c) For passing the examination; the candidate will be required to secure at least D grade in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper.

(d) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%

### **Promotion of Next Year & Failed Candidates**

(c) A candidate who have been admitted in 1st Semester will be promoted to 2nd Semester, automatically.

(d) A candidate who have passed all the courses first and second semester OR have failed together will be promoted to Third semester (ATKT).

(e) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned is not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks) in each semester.

### **Award of Credits and Grades**

XI. Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be approved by the Academic Council. Only approved can be offered during any year.

XII. The distribute of weightage/marks for each component shall be decided by the respective Board of Studies/faculty and approved by academic Council, of the University subject to such stipulation as given under:

- XIII. A student shall be continuously evaluated for his/her academic performance in a subject through tutorial work, practical, home assignment, mid-year tests, field work, seminars, quizzes, end-year examinations, hospital training and regularity, as proposed by respective Board of Studies.faculty and approved by Academic Council of the University.
- XIV. For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- XV. In each year, there will normally be three mid-year tests including PUT for theory block. Only in emergent cases number of tests could be reduced to two with approval of the Vice Chancellor.
- XVI. Each student, registered for a program, shall be awarded grade by the University for the Specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments quizzes. Laboratory work, class work, mid-year test, end year exam and regularly. The grades to be used and their numerical equivalentents are as under:

**XVII. Credit Based Grading System**

Grade	% Marks Range Based	Grade Point	Description of Performance
A+	91-100	10	Outstanding
A	81-90	09	Excellent
B+	71-80	08	Very Good
B	61-70	07	Good
C+	51-60	06	Average
C	41-50	05	Fail

<b>D</b>	<b>31-40</b>	<b>04</b>	<b>Fail</b>
<b>F</b>	<b>30&amp; Below</b>	<b>0</b>	<b>Fail</b>
<b>I</b>		<b>0</b>	<b>Incomplete</b>
<b>W</b>		<b>0</b>	<b>Withdrawal</b>

XVIII. The year Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $C_i$  is the number of credits offered in the  $i$ th Subject of a Year for which YGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i$ th subject, where  $i=1,2,\dots,n$ , are number of subjects in that year.

Here  $NC_j$  is the number of total credits offered in the  $j$ th year,  $YG_j$  is the YGPA earned in the year, where  $j=1,2,\dots,n$ , are number of year in that course.

### Award of Division

XIX. Division shall be awarded only after the 4th year for candidates after completing final year examination based on integrated performance of the candidate for all the four years as per following details.

CGPA Score	Divisions
$7.0 \leq \text{CGPA}$	First Division With Honors
$6.5 \leq \text{CGPA} < 7.0$	First Division
$5.0 \leq \text{CGPA} < 6.5$	Second Division
$\text{CGPA} < 5.0$	Fail

- XX. The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{(\text{CGPA obtained} \times 100)}{10}$$

#### Merit Lists

- XXI. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.
- XXII. Final merit list shall be declared by the University only after the main examination final semester on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First division and passing all semester in single attempts.

#### Maximum Duration of Completion of Program

- XXIII. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

#### Examination Centers

- XXIV. University examination centers will be notified by the university

#### General

- XXV. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- XXVI. In case of any dispute/ambiguity, the ruling of the Vice-Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System pattern of the examination.
- XXVII. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal

**ORDINANCE No. 57****POST BASIC B.SC. NURSING****ANNUAL SYSTEM (TWO YEARS) PROGRAM****Course & Faculty**

This ordinance shall be applicable to Post Basic B.Sc. Nursing degree program.

This program shall be run on Annual system. The program is offered by the Faculty of Nursing. The bachelor or Under Graduate Degree is of two Year Program consisting of classroom teaching self academic activities and clinical posting. The department of Nursing assume responsibilities as professional, competent nurses and midwives at basic level in providing promotive, preventive, curative and rehabilitative services.

Make independent decisions in nursing situations, protect the rights of and facilitate individuals and groups in pursuit of health, function in the hospital, community nursing services, and conduct research studies in the areas of nursing practice. They are also expected to assume the role of teacher, supervisor and manager in a clinical/ public health settings

**Nomenclature**

The Degree in nursing two year course here in after will be designated as Post Basic Bachelor of Science in Nursing in short "Post Basic B.Sc. (Nursing)".

**Goals of Course:**

- a. Assess health status, identify nursing needs, plan, implement and evaluate nursing care for patients/client that contribute to health of individuals, families and communities.
- b. Demonstrate competency in techniques of nursing based on concepts and principles from selected areas of nursing, physical, biological and behavioral Science.

- c. Participate as members of health team in the promotive, preventive, curative and restorative health care delivery system of the country
- d. Demonstrate skills in communication and interpersonal relationship.
- e. Demonstrate leadership qualities and decision making abilities in various situations.
- f. Demonstrate skill in teaching to individuals and groups in community health settings.
- g. Demonstrate managerial skills in community health setting.
- h. Practice ethical values in their personal and professional life
- i. Participate in research activities and utilize research findings in improving nursing practice.
- k. Recognize the need for continued learning for their personal and professional development.

### **Maximum Duration of Completion of Program**

The duration of the certified study for Post Basic B.Sc Nursing shall be full time regular course and its duration shall extend over a period of two continuous academic Years' on a full time basis for the award of the degree. **The student for the award of the Post Basic B. Sc. Nursing degree need to complete the course by passing in all mentioned subjects in the courses within a period of maximum Four Years or minimum of Two Years from the date he/she joined the course.**

### **Intake & Fees**

- a. The intake in the program shall be as per the approval granted by BOM from time to time. At present it is 60 seats.
- b. The fees for this program will be decided by the university from time to time subject to the approval of regulatory authority/AFRC.

## Academic Year

1. There will be one academic cycle every year, from July to June.

## Eligibility

- a. Passed the higher Secondary or Senior Secondary or intermediate or 10+2 or an equivalent examination recognized by the university for this purpose. Those who have done 10+1 in or before 1986, will be eligible for admission.
- b. Obtained a certificate in General Nursing and Midwifery and registered as registered Nurse and registered Midwifery (R.N. R.M.) with the State Nurses Registration Council. A male nurse, trained before the implementation of the new integrated course produce evidence of training approved by Indian Nursing Council, shall duration in lieu of midwifery in any one of the following areas of Operation Theatre (O.T.) techniques. Ophthalmic Nursing/Leprosy Nursing/Tuberculosis (T.B.) Nursing/Psychiatric Nursing/Neurological and Neuro-surgical Nursing/Community Health Nursing/Cancer Nursing/orthopedic Nursing.
- c. Nurses from other countries must obtain an equivalence certificate from INC before admission.
- d. Candidates should be medically fit.

## Admission Procedure

Admission under these courses will be done as follows.

- a. The University will issue admission notifications in news papers, and on the University's website, notice board of the university and other publicity media before the start of every academic year.
- b. List of Candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.

- c. The candidates whose results of the qualifying exam are awaited can also apply, they will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/School/College certificates. As a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate the provisionally under (C) above could not obtain the marks to fulfill the requirements of eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.
- e. The application from may be rejected due to any of the following reasons:
  - 1. The candidate does not fulfill the eligibility conditions.
  - 2. The prescribed fee is not enclosed.
  - 3. Application form is not signed by the candidates and his/her parent guardian, wherever required.
  - 4. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admission from time to time.

### Course Structure

- 3. The curriculum of each course shall be recommended by the concerned Board of Studies/faculty and approved by Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies/faculty may change number of papers and/or marking scheme of the course after the due approval of vice chancellor.



**Working days in an academic calendar:**

Annual schedule of studies shall be as follows-

• Weeks available as per	=	52 weeks
• Vacation	=	8 weeks
• Gazette holidays	=	3 weeks
• Examination (Including preparatory)	=	4 weeks
• Available weeks	=	37 weeks
• Hours per week	=	40 weeks
• Practical	=	30 hours per Wk (5×6 =30)
• Theory	=	10 hours per wk (2×5 = 10)
• Hours available per academic year	=	1480 (37 we × 40 hours)

**Monitoring process of studies (Internal monitoring)**

It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only helps teachers to evaluate students, but also students to evaluate themselves. The monitoring is done by the staff of the department based on participation of students in various teaching / learning activities. It may be structured and assessment be done using checklists that assess various aspects.

**Work diary:** Every candidate shall maintain a work diary and record his/her participation in the training programmers conducted by the department such as journal reviews, seminars etc. Special mention may be made of the presentations by the candidate as well as details of clinical of laboratory procedures, if any conducted by the candidate. The work diary shall be scrutinized and certified by the Head of the Department and Head of the Institution and presented in the university examination.

**Periodic tests:** The College may conduct periodic tests. The test may include written theory papers, practical, viva voce and clinical in the pattern of university examination. Records and marks obtained in such tests will be maintained by the Head of Department and sent to the University, when called for.

### Medium of Instruction and Examinations

1. The medium of instructions and examinations shall be English.

### Examinations Scheme

1. The examination scheme will be recommended by Board of studies and approved by Academic council.

#### a. Theory Block

i. Attendance, Aptitude & Discipline	-	15%
ii. Class Tests/Assignments/Quiz	-	15%
iii. Minor (Examinationa)	-	20%
iv. Major (Examinationa)	-	50%
<b>Total</b>	<b>-</b>	<b>100%</b>

#### b. Practical Block

(i) Lab work and performance, quizzes	-	50%
(ii) End-semester examination	-	50%

<b>Total</b>	<b>-</b>	<b>100%</b>
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2. No candidate shall be allowed to take the term-end Examination unless one has:

- a) Attended at least 80% of lectures & 100% in practical delivered.
- b) Paid all the fees due
- c) Obtained 'No Dues' certificate from the concerned Department/college.
- d) Submitted the job internship certificate/project Report, as notified in the syllabus.
- e) Received in-plant training/laboratory/Hospital as prescribed in the syllabus.

Clause (i) above shall not be application of theory/practical

3. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination will be held in the manner prescribed from time to time by the University.

- a) For passing the examination; the candidate will be required to secure at least D grade in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper.
- b) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%

### **Promotion of Next Year & Failed Candidates**

- a) Candidates who have Passed All the Courses of First Year will be promoted to Second Year.
- b) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned is not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks) in a each semester.

### **Award of Credits and Grades**

- 1. Each course, along with its weight age in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall

be approved by the Academic Council. Only approved can be offered during any year.

2. The distribute of weight age/marks for each component shall be decided by the respective Board of Studies/faculty and approved by academic Council, of the University subject to such stipulation as given under:
3. A student shall be continuously evaluated for his/her academic performance in a subject through tutorial work, practical, home assignment, mid-year tests, field work, seminars, quizzes, end-year examinations, hospital training and regularity, as proposed by respective Board of Studies. faculty and approved by Academic Council of the University.
4. For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
5. Each student, registered for a program, shall be awarded grade by the university for the specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments quizzes. Laboratory work, class work, mid-year test, end year exam and regularly. The grades to be used and their numerical equivalentents are as under:

#### 6. Credit Based Grading System

Grade	% Marks Range Based	Grade Point	Description of Performance
A+	91-100	10	Outstanding
A	81-90	09	Excellent
B+	71-80	08	Very Good
B	61-70	07	Good
C+	51-60	06	Average

<b>C</b>	<b>41-50</b>	<b>05</b>	<b>Fail</b>
<b>D</b>	<b>31-40</b>	<b>04</b>	<b>Fail</b>
<b>F</b>	<b>30 &amp; Below</b>	<b>0</b>	<b>Fail</b>
<b>I</b>		<b>0</b>	<b>Incomplete</b>
<b>W</b>		<b>0</b>	<b>Withdrawal</b>

7. The year Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $C_i$  is the number of credits offered in the  $i$ th Subject of a Year for which YGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i$ th subject, where  $i=1,2,\dots,n$ , are number of subjects in that year.

Here  $NC_j$  is the number of total credits offered in the  $j$ th year,  $YG_j$  is the YGPA earned in the year, where  $j=1,2,\dots,n$ , are number of year in that course.

### Award of Division

1. Division shall be awarded only after the 4th year for candidates after completing final year examination based on integrated performance of the candidate for all the four years as per following details.

CGPA Score	Divisions
$7.0 \leq CGPA$	First Division With Honors
$6.5 \leq CGPA < 7.0$	First Division

5.0≤CGPA<6.5	Second Division
CGPA<5.0	Fail

2. The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{\text{CGPA obtained} \times 100}{10}$$

### Merit Lists

- 1) Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.
- 2) Final merit list shall be declared by the University only after the main examination final Year on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First division and passing all semester in single attempts.

### Examination Centers

University examination centers will be notified by the university.

### Maximum Duration of Completion of Program

A candidate has to complete the entire course of Post Basic B.Sc. Nursing within 2 years and a maximum period of Four years from the session of first admission.

### General

1. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
2. In case of any dispute/ambiguity, the ruling of the Vice-Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System pattern of the examination.

In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal

**ORDINANCE No.58****MASTER OF PHARMACY (M. Pharm)****2 - YEARS MASTER DEGREE PROGRAMME**

- 1) **Title of the Degree – Master of Pharmacy (M. Pharm)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**
- 3) **Course Applicability –**
  - 3.1) **2 - years Master of Pharmacy (M.Pharm.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
  - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
  - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

**Candidates who have passed duly recognized following examination: -**

- i) B. Pharm degree examination of an Indian University established by law in India from an institution approved by Pharmacy Council of India and has scored not less than 55% of the maximum marks (aggregate of four years of B. Pharm).

Provided that –

- a) For candidates having not less than 5 years professional experience, after passing B. Pharm course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M.Pharm programme.

- b) There shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration, as the case may be, from time to time.
  - c) For SC/ST candidates the prescribed percentage of marks will be 50 % of the maximum marks (aggregate of four years of B.Pharm).
  - d) Every student, selected for admission to postgraduate pharmacy course in any of the pharmacy institution in the country should have obtained Registration with the State Pharmacy Council or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, PCI.
  - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, PCI.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

#### 5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

#### 6) Course/Specialization Distribution–

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.



**7) Number of Seats**—Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, PCI and other statutory bodies as and where applicable.

**8) Duration & Commencement –**

- i.** Scheduled period for the completion of **M.Pharm Program** is **2 year**.
- ii.** Maximum duration of Program completion is **4 years**.
- iii.** Each academic year shall comprise of 2 semesters.
- iv.** The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v.** Each semester shall be spread over not less than 90 teaching days.

**9) Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of PCI.

**10) Fee Structure –**

- i.** All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii.** Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii.** Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

**11) Medium of Instruction—**

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. PCI.

**12) Attendance—**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% theory classes and 80% practical classes, in each semester/ year. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

**13) Examination—**

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**14) Eligibility for Degree –Eligibility for Award of the M.PharmProgramme-**

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/NSS etc, and
- v. No disciplinary action is pending against him/her.

**15) General Instruction—**

- i. The admission to the **M.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The degree of M.Pharm. Programme, in the Faculty of Medical Health & Allied Sciences/ School of Pharmacy, shall include the specialization/discipline/branches of Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry, Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Phytochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Hospital pharmacy, Clinical research/ Clinical pharmacy, Pharmaceutical management/ Pharma MBA, Pharmaceutical**

administration, Pharmaceutical marketing, Drug Regulatory Affairs, Pharmacy Practice, Herbal drug technology, General pharmacy, Phytopharmacy & Phytomedicine, Biopharmaceutics etc. and it includes traditional as well as innovative areas of various spheres of Pharmacy and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

- 17) The list of various specializations of M.Pharm. course shall include the current courses/programme as well as proposed in future. However, all the M.Pharm. programmes with various specializations at present & in future shall run and governed through this ordinance.
  - 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
  - 19) These programmes are offered by the Faculty of Medical Health & Allied Sciences/ School of Pharmacy, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
  - 20) In future, more specializations/courses/programmes of M.Pharm. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
  - 21) This Ordinance shall be applicable to all (M.Pharm), Regular programme and in others Post Graduates Degree in Pharmacy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
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## भाग ४ ( ग )

## अंतिम नियम

## नगरीय विकास एवं आवास विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 7 मार्च 2025

## सूचना

क्र. यूडीएच-03-0030-2024-अठारह-5.—मध्यप्रदेश नगर तथा ग्राम निवेश अधिनियम, 1973 (क्रमांक 23 सन् 1973) की धारा 24 की उपधारा (2) के साथ पठित धारा 85 की उपधारा (1) द्वारा प्रदत्त शक्तियों को प्रयोग में लाते हुए, राज्य सरकार, एतद्वारा, मध्यप्रदेश नगर तथा ग्राम निवेश नियम, 2012 के निम्न नियमों में संशोधन करती है, जो उक्त अधिनियम की धारा 85 की उपधारा (1) के द्वारा अपेक्षित किये गये अनुसार मध्यप्रदेश राजपत्र (साधारण), दिनांक 31 जनवरी 2025 में पूर्व में प्रकाशित किये जा चुके हैं :—

## संशोधन

नियम 19 में संशोधन :—

(1) उपनियम (12) के स्थान पर निम्नलिखित उपनियम स्थापित किया जाए, अर्थात् :—

(12) मध्यप्रदेश नगर तथा ग्राम निवेश अधिनियम, 1973 की धारा 50 की उपधारा (5) हेतु वृद्धि कारक, “किसी भी मार्ग पर 3.00 से कम नहीं होगा. तथापि विकास प्राधिकरण, किसी भी ऐसी नई सड़क जो 30 मीटर अथवा 30 मीटर से अधिक चौड़ी हो, विकास योजना में प्रस्तावित मार्गों को छोड़कर, स्कीम की वित्तीय व्यवहार्यता के लिये, वृद्धि कारक को 3.25 तक बढ़ा सकेगा.

टीप.—यदि स्कीम वित्तीय रूप से व्यवहार्य है तो, यह वृद्धि कारक प्राधिकरण की प्रचलित नगर विकास स्कीम में भी, प्राधिकरण मंडल की अनुमति से अपनाया जा सकेगा.”.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

आर. के. कार्तिकेय, उपसचिव.

भोपाल, दिनांक 7 मार्च 2025

क्र. यूडीएच-3-0030-2024-अठारह-5.—भारत के संविधान के अनुच्छेद 348 के खण्ड (3) के अनुसरण में नगरीय विकास एवं आवास की सूचना क्र. यूडीएच-03-0030-2024-अठारह-5, दिनांक 7 मार्च 2025 का अंग्रेजी अनुवाद राज्यपाल के प्राधिकार से एतद्वारा प्रकाशित किया जाता है.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

सुप्रिया पेंडके, अवर सचिव.

Bhopal, the 7<sup>th</sup> March 2025

## NOTICE

No.UDH-3-0030-2024-XVIII-5.—In exercise of the powers conferred by sub-section (1) of Section 85 read with sub-section (3) of Section 24 of Madhya Pradesh Town and Country Planning Act, 1973, the State Government hereby makes the following amendments in Madhya Pradesh Nagar Tatha Gram Nivesh Niyam, 2012 rules the same having been previously published in the Madhya Pradesh Gazette (Ordinary), dated 31<sup>st</sup> January 2025.

## AMENDMENT

Amendment of Rules 19 :—

(1) For sub rule (12) the following sub-rule shall be inserted, namely :—

(12) For sub-section (5) of Section 50, the factor of "increment shall not be less than 3.0 for any of the road. However, Development authority may increase increment factor up to 3.25 on any new road 30 meters or more than 30 meters wide, excluding road proposed in the Development plan for the financial viability of the town development schemes.

**Note.**—If scheme is financially viable, this increment factor may also be adopted in any ongoing town development schemes, with the approval of the Authority."

By order and in the name of the Governor of Madhya Pradesh,

R. K. KARTIKEY, Dy. Secy.

## उच्च न्यायालय, मध्यप्रदेश, जबलपुर

No. C-2050

Jabalpur, the 6<sup>th</sup> March 2025

In exercise of the powers conferred by Articles 225 of the Constitution of India, section 54 of the States Reorganisation Act, 1956, clauses 27 and 28 of the Letters Patent, the High Court of Madhya Pradesh, hereby, makes the following amendments in the High Court of Madhya Pradesh Rules, 2008, which shall come into force from the date of their publication in the Madhya Pradesh Official Gazette (Extra-ordinary).

## AMENDMENTS

1. In chapter –I, in sub-rule (23) of Rule 4, clause (3), (4) (5) and (6) shall be omitted and clause (7) shall be renumbered as clause (3).
2. (i) In chapter IV, for rule 15, the following rule shall be substituted, namely ;

**"15. Subsequent applications for Bail/Criminal Matters arising out of particular FIR (Crime Number & Police Station) -** All subsequent applications under sections 430(1), 482 and 483 of the Sanhita, 2023 and all subsequent criminal matters arising out of particular FIR (Crime Number & Police Station), shall be listed before the same Judge/bench, if sitting in the Roster, who/which had first decided such matter, even if earlier such matter was dismissed for want of prosecution, or dismissed as not pressed or withdrawn.

Provided that if the Single Judge/Bench, who/which has decided any Bail matter (including Suspension of Sentence) or any other criminal matter arising out of particular FIR (Crime Number & Police Station), is not available for any reason, such as on account of change of the Roster/Assignment or is sitting in Division Bench, all such subsequent bail application and all such subsequent criminal matters arising out of same FIR (Crime Number & Police Station), shall be listed before the Regular Bench as per current Roster/Assignment."

- (ii) In chapter IV, in sub-rule (1) of Rule 16, in clause (a), (b) and (c), at the end, after comma, the word "or" shall be added.
  - (iii) In chapter IV, in sub-rule (1) of Rule 16, in clause (e), the words "is not available for any other reason.....to resume work;" shall be deleted and for the words "all the matters tied up to him in a", the words "all matters tied up to a Judge in a" shall be substituted.
3. In chapter VIII, for rule 5, the following rule shall be substituted, namely ;

"5. The Registry shall ensure that every vakalatnama –

- (1) is filed on A-4 size ledger durable paper, one side of the paper being used ;
- (2) mentions the name, age, father's/husband's name with complete postal address, telephone/mobile number and e-mail address (if any) of the persons(s) appointing the advocate ;
- (3) contains State Bar Council Enrolment Number, complete postal address, telephone/mobile number and e-mail address (if any) of the advocate(s) accepting the vakalatnama, for service;
- (4) bears signatures of the person(s) executing the vakalatnama and also of the advocate(s) accepting the same in the concerned row(s)."

DHARMINDER SINGH, Registrar General.